

New Member Orientation Review

Welcome to Village Clubhouse! Enclosed in your orientation packet, you will find information about this unique opportunity. New members are provided with a thorough introduction to the Clubhouse Model and the many opportunities that Clubhouse offers. This process can be modified to meet the individual interests and needs of new members.

- My Service provider (Clubhouse Staff) has described the program hours of operation to me during the Clubhouse Orientation Tour and how I can access services after hours for crisis by calling the Crisis Line at 1-207-621-2552.
- My Service provider (Clubhouse Staff) explained the services I will receive during the orientation tour, and can be found in detail in the orientation packet.
- I understand I can participate in my service planning and establishing my goals for treatment.
- My Service provider (Clubhouse Staff) has informed me how I can exit the building should an emergency need arise requiring evacuation of the building during the Clubhouse Orientation Tour and has shown me the detailed evacuation maps on each floor of the Clubhouse.
- My Service provider (Clubhouse Staff) has reviewed with me information regarding transition and or discharge criteria and procedures for Village Clubhouse Day Support Services.
- My Service provider (Clubhouse Staff) has verbally reviewed with me instances where reporting may be required and which may be made without my consent or authorization.
- My Service provider (Clubhouse Staff) has reviewed with me and given me a copy of the Clubhouse Guidelines Summary to explain:
 - Any program restrictions that may be imposed on me.
 - Events, behaviors, or attitudes that may lead to the loss or restriction of rights or privileges while receiving services
 - How I may regain lost rights or privileges that may have been restricted.

The therapeutic interventions I will receive have been reviewed with me verbally and can be found in writing in the Orientation packet including:

- Program Guidelines/Rights and Responsibilities/International Clubhouse Standards
- Interventions
- Administrative Discharge Criteria

I have received and have reviewed with my Service Provider (Clubhouse Staff) copies of: What is a Clubhouse, Welcome to Clubhouse, Philosophy, Unit Descriptions, Employment Program, Clubhouse International Standards,

Guidelines, General Information, and Media Releases.

I understand the above items and my signature below demonstrates that I have received orientation to the Clubhouse program and all materials have been reviewed with me.

Printed Name

Signature and Date

Witness